



Swimming Taranaki Board Meeting – March Minutes

Venue:	zoom	Date:	23/03/22	Time:	7.00pm
In attendance:	Lisa Goble, Tracey Knofflock, Kayanna Keenan, Donna Bouzaid, Jo Wood, Fiona Lacey, Rowan Williams and Sasha Reid				
Apologies:					

Item	Discussion	Moved/2nd	Responsibility
Conflict of Interest	No conflicts to note		
Confirmation of Previous Minutes	Minutes from the meeting held on 9 th February were read and accepted.	Lisa/Trace	
Matters Arising	No doctor's certificate is required if a competitor needs to withdraw from a meet due to Covid sickness.	Trace/Kayanna	
Strategic Plan	Form groups within the board to cover the strategic plan for the 2022 season for AGM. Kayanna & Fiona – Communication Tracey & Jo – Participation Donna & Lisa – Coach and Athlete Development Rowan – Technical	Donna/Jo	
Policies	<ul style="list-style-type: none"> To formally adopt SNZ Covid 19 Vaccination policy as circulated but updated regularly Covid-19 vaccine requirements needed until the 4th of April – Still required at 12&U champs and 13 & over meet. 		Sasha
Health & Safety	<ul style="list-style-type: none"> No issues to report 		
Financial Report	<ul style="list-style-type: none"> Moved that the Financial Report be read and accepted and accounts approved for payment. Full-year report for further meetings. 	Tracey/Kayanna	

Technical Report	<p>Actions to follow up:</p> <ul style="list-style-type: none"> • Need Officials for 12&Under champs • Training for new timekeepers (how-to guide) • Email out to clubs the need for timekeepers at the champs – session rotations. • Technical meeting – Trace to be added 		Sasha
Records Officer Report	<ul style="list-style-type: none"> • Trace to have access to the SNZ login for records report. 	Lisa/Donna	
Taranaki Events	<ul style="list-style-type: none"> • 12&U champs medals and PB ribbons • Unable to use 12&under and 13&over meet for Nags qualification. • Inclusion of clubs 		Sasha
Flannagan Cup	<ul style="list-style-type: none"> • Board representative to join FC committee • Rowan to join next TS board meeting • Sasha potential to be on board at FC for ST 		Sasha
National Events	<ul style="list-style-type: none"> • Swimming NZ to host meetings surrounding NZ events, Sasha to attend the meeting and send out updates regularly. 		Sasha
Transfers	<ul style="list-style-type: none"> • 		
General Business	<ul style="list-style-type: none"> • Swimming Taranaki to give \$400 per swimmer for opens and NAGS • Sub Committee for the centennial anniversary – Julie Owen, Clair Weir & Judith Armstrong plus Sue 	Kayanna/Trace	

Meeting Closed: 8.04pm

Next Meeting: April TBD

Signed as a true and correct record:

A handwritten signature in blue ink, appearing to read "Krolock". The signature is written in a cursive style with a large initial 'K'.

Dated: 23-03-2022